



DEPARTMENT OF THE NAVY
OFFICE OF THE COMPTROLLER
WASHINGTON, D.C. 20350

Ch-1 of 13 Sep 89 incorporated

IN REPLY REFER TO
NAVCOMPTINST 1080.1A
NCB-3222
17 MAR 1982

NAVCOMPT INSTRUCTION 1080.1A

From: Comptroller of the Navy

Subj: Monthly report of active duty military personnel strength

Ref: (a) DoDINST 1120.6 of 7 Dec 1981 (NOTAL)
(b) DoDINST 1120.11 of 9 Apr 1981, Subj: Programing and Accounting for Active Military Personnel (NOTAL) (A)

1. Purpose. This instruction updates the monthly reporting requirement for preliminary and audited active duty military personnel strength of the Navy and Marine Corps and implements reference (a).

2. Cancellation. NAVCOMPTINST 1080.1.

3. Background. This report is required to provide the Assistant Secretaries of Defense (Comptroller) (ASD(C)) and (Manpower, Reserve Affairs and Logistics) (ASD(MRA&L)) with monthly military strength estimates for planning, programing and budgeting purposes.

4. Definitions. Terms used in the monthly report of military personnel strength are defined as follows:

a. Total Military Personnel

(1) Active duty military personnel counted and reported as part of total Service strength as defined in reference (b), and officer candidates as defined in subsection 4d. (However, military personnel who are paid from other than active duty military personnel appropriations, such as Reserve Personnel, Navy (RP,N) and Reserve Personnel, Marine Corps (RP,MC) appropriations, should not be included in the active duty monthly strength report.) (R)

(2) The strengths currently reported in the following source documents may be used provided that appropriate adjustments are made to exclude the personnel stated above:

(a) Naval Officers on Active Duty by Grade (71M), and Enlisted Navy Regular and Reserve (72M);

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(b) Marine Corps Strength Report of Officers on Active Duty (HQ-1080-02), and Strength Report of Marine Corps Enlisted Personnel on Active Duty (HQ-1080-21).

b. Officers. Commissioned and warrant officers.

c. Enlisted. A member enlisted or enrolled into a Military Service in pay grades E-1 through E-9, except as modified by definition "officer candidates", subsection 4d.

R) d. Officer Candidates. Midshipmen, U.S. Naval Academy; officer candidate school, aviation officer candidates, Navy Nurse Corps candidates, nuclear propulsion officer candidates, air intelligence officer candidates, and aviation maintenance officer candidates. This definition will be modified to include any new categories of officer candidates which may be programed later and incorporated as a separate category in the military personnel accounting systems.

R) 5. Responsibilities and Due Date. The Commandant of the Marine Corps and the Commander, Naval Military Personnel Command shall submit monthly the information requirements outlined in section 6 of this instruction. The reports must be received in the Office of the Comptroller of the Navy, Financial and Statistical Reports Branch no later than the 15th calendar day of each month, or the next working day if the 15th falls on a Saturday, Sunday or holiday. In order to meet the due date the information may be provided by telephone and followed by confirmation in writing.

R) 6. Information Requirements. Information shall be provided in the following format:

| | a. Estimated (or preliminary) strength as of | b. Audited strength as of |
|------------------------------|--|---------------------------|
| Total military personnel | _____ | _____ |
| Officers | _____ | _____ |
| Enlisted | _____ | _____ |
| Officer Candidates | _____ | _____ |
| (List categories separately) | _____ | _____ |

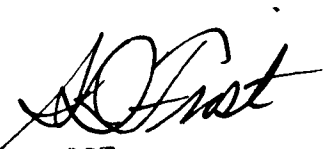
a. Estimated or preliminary strength will represent strength at close of the preceding month.

b. Audited strength will represent strength at close of the second preceding month.

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7. Report. Control Symbol DD-FM&P(M)220(1080) is assigned to this reporting requirement and is approved for three years only from date of this Change transmittal.


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